

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

September 8, 2014 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

Board Members:

Present

Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Joann Held
Christopher Motta
Michael Pisauro
Ira Whitman

Others Present:

Board Secretary Karen Hershey
Board Staff Dana Haymes
DAG Kimberly Hahn

Absent

Karl Muessig
Mark Pedersen
Constantine Tsentas

Proceedings:

- **Meeting called to Order at 5:07 by Vice-Chairman Held**
- **Statement by Vice-Chairman Held that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act**
- **Roll Call**
- **Approval of the Minutes**

July 14, 2014

Insufficient quorum to approve minutes. This matter is tabled until the next meeting.

August 4, 2014

Motion by Jorge Berkowitz to approve the Minutes of the August 4, 2014 meeting.

Motion seconded by Philip Brilliant.

All present voted Yes, except Richard Dewling abstained.

The motion was carried

- **Vice-Chairman's Report:**

Chairman Pedersen is out sick.

- **Report of the Secretary:**

Secretary Hershey reported that she has communicated with her counterparts in Massachusetts and Connecticut. Together they will work toward scheduling a meeting between the administrators of the LSP/LSRP Boards of New Jersey, Connecticut and Massachusetts, in order to compare experience and exchange ideas.

- **Report of the Audit Committee: Philip Brilliant**

The audits of 5 LSRPs have been reported as complete:

Daniel Erdman 576314 – October 2013

Daniel Gee – 594435 – October 2013

Svetlana Antonetti – 586162 – October 2013

Christopher Zwingle – 576441 – February 2014

Brian Emelius – 573675 – February 2014

- **Report of the Continuing Education Committee: Lawra Dodge**

Motion by Lawra Dodge to adopt as policy the statements provided in the listserv announcement read by Lawra Dodge. Motion seconded by Ira Whitman.

Jorge Berkowitz – Yes

Philip Brilliant – Yes

Richard Dewling – Yes

Lawra Dodge – Yes

Joann Held – Yes

Christopher Motta – Yes

Karl Muessig - Absent

Michael Pisauro – Yes

Constantine Tsentas – Absent

Ira Whitman – Yes

Mark Pedersen - Absent

The motion was carried.

- **Report of the Finance Committee: Richard Dewling**

Richard Dewling distributed a report of cash flow for last fiscal year showing revenue and expenditures. The budget for 2015 will be prepared and distributed in October. The budget will include rollover money from previous years.

- **Report of the Licensure Committee: Ira Whitman**

Caviart will hold the exam on March 18, 2015. The Licensure Committee has established, in concert with staff, that the application period for persons applying to take the exam will be October 1 through January 5. A listserv has gone out announcing that.

- **Report of the Outreach Committee: Christopher Motta**

Amendments to the Administrative Procedure Act (“APA”) dictate some amendments to the Board website. Elements of the website have been modified to be in conformance with the APA.

- **Report of the Professional Conduct Committee: Jorge Berkowitz**

Members of the PCC received a copy of a redacted email that was sent by an LSRP. This email included unprofessional correspondence to the Department from the LSRP. The PCC informed the Department that although it did not rise to the level of a possible violation of SRRA, the individual did act unprofessionally. The Board asks that the LSRPA reaffirm to its members that LSRPs should act professionally and courteously with DEP staff.

The complaints that the Board is receiving are becoming more complex and substantive.

Three complaints are now pending. There is a new complaint that the PCC will consider at its meeting tomorrow.

- **Report of the Rules Committee: Joann Held**

Helpful comments were received from Board members on the draft of the rule dated August 11, 2014 which was circulated to the Board for final comments. One substantive change was made to Section 7.5 to clarify that the CRT may expand its investigation beyond the allegations of the complaint.

Joann Held recommends that the Board deliver the rule to the Governor’s office for a courtesy review.

- **Ongoing Business:**

None.

- **New Business:**

None

- **Second Monday Meeting Discussion: September 15, 2014.**

Motion by Richard Dewling to cancel second Monday meeting for September. Motion seconded by Philip Brilliant. All present voted Yes. The motion was carried.

- **Public Comments:**

John Oberer on behalf of LSRPA. The LSRPA will help disseminate information from the Board to members. The LSRPA is aware of the unprofessional email from the LSRP mentioned at today's meeting.

Saidreza Farrokh complained about actions of LSRPs in cheating clients. He will be making formal complaints to the Board against certain LSRPs.

David Hoffman reported that he was recently appointed to the membership committee of the LSRPA. They are working on a roundtable discussion group.

Meeting adjourned at 6:17 pm.